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Exploring Statistics - Chris Spatz 2019

An Introduction to the Event-Related Potential Technique, second edition
- Steven J. Luck 2014-05-30

An essential guide to designing, conducting, and analyzing event-related potential (ERP) experiments, completely updated for this edition. The event-related potential (ERP) technique, in which neural responses to specific events are extracted from the EEG, provides a powerful noninvasive tool for exploring the human brain. This volume describes practical methods for ERP research along with the underlying theoretical rationale. It offers researchers and students an essential guide to designing, conducting, and analyzing ERP experiments. This second edition has been completely updated, with additional material, new chapters, and more accessible explanations. Freely available supplementary material, including several online-only chapters, offer expanded or advanced treatment of selected topics. The first half of the book presents essential background information, describing the origins of ERPs, the nature of ERP components, and the design of ERP experiments. The second half of the book offers a detailed treatment of the main steps involved in conducting ERP experiments, covering such topics as recording the EEG, filtering the EEG and ERP waveforms, and quantifying amplitudes and latencies. Throughout, the emphasis is on

rigorous experimental design and relatively simple analyses. New material in the second edition includes entire chapters devoted to components, artifacts, measuring amplitudes and latencies, and statistical analysis; updated coverage of recording technologies; concrete examples of experimental design; and many more figures. Online chapters cover such topics as overlap, localization, writing and reviewing ERP papers, and setting up and running an ERP lab.

Introduction to Probability Models - Sheldon M. Ross 2006-12-11
Introduction to Probability Models, Tenth Edition, provides an introduction to elementary probability theory and stochastic processes. There are two approaches to the study of probability theory. One is heuristic and nonrigorous, and attempts to develop in students an intuitive feel for the subject that enables him or her to think probabilistically. The other approach attempts a rigorous development of probability by using the tools of measure theory. The first approach is employed in this text. The book begins by introducing basic concepts of probability theory, such as the random variable, conditional probability, and conditional expectation. This is followed by discussions of stochastic processes, including Markov chains and Poisson processes. The remaining chapters cover queuing, reliability theory, Brownian motion, and simulation. Many examples are worked out throughout the text, along with exercises to be solved by students. This book will be particularly

useful to those interested in learning how probability theory can be applied to the study of phenomena in fields such as engineering, computer science, management science, the physical and social sciences, and operations research. Ideally, this text would be used in a one-year course in probability models, or a one-semester course in introductory probability theory or a course in elementary stochastic processes. New to this Edition: 65% new chapter material including coverage of finite capacity queues, insurance risk models and Markov chains Contains compulsory material for new Exam 3 of the Society of Actuaries containing several sections in the new exams Updated data, and a list of commonly used notations and equations, a robust ancillary package, including a ISM, SSM, and test bank Includes SPSS PASW Modeler and SAS JMP software packages which are widely used in the field Hallmark features: Superior writing style Excellent exercises and examples covering the wide breadth of coverage of probability topics Real-world applications in engineering, science, business and economics

Math in Society - David Lippman 2012-09-07

Math in Society is a survey of contemporary mathematical topics, appropriate for a college-level topics course for liberal arts major, or as a general quantitative reasoning course. This book is an open textbook; it can be read free online at <http://www.opentextbookstore.com/mathinsociety/>. Editable versions of the chapters are available as well.

E-commerce - Kenneth C. Laudon 2016

For undergraduate and graduate courses in business. Understanding The Vast And Expanding Field of E-Commerce Laudon's E-Commerce 2016: Business, Technology, Society emphasizes three driving forces behind the expanding field of e-commerce: technology change, business development, and social issues. A conceptual framework uses the templates of many modern-day companies to further demonstrate the differences and complexities in e-commerce today. An in-depth investigation of companies such as Uber, Pinterest, and Apple kick-off the course while preparing students for real-life scenarios. In the Twelfth Edition, Laudon and Traver add new or update existing case studies to

match developments in the e-commerce field as they exist in today's tech world. They built in additional video cases for each chapter, making the material even more accessible to students as they prepare for their future roles in business.

The Chicago Manual of Style - University of Chicago. Press 2003
Searchable electronic version of print product with fully hyperlinked cross-references.

HUMAN RELATIONS IN ORGANIZATIONS - ROBERT. LUSSIER 2016

A Guide to the Project Management Body of Knowledge (PMBOK® Guide) - Seventh Edition and The Standard for Project Management (BRAZILIAN PORTUGUESE) - Project Management Institute Project Management Institute 2021-08-01

PMBOK® Guide is the go-to resource for project management practitioners. The project management profession has significantly evolved due to emerging technology, new approaches and rapid market changes. Reflecting this evolution, The Standard for Project Management enumerates 12 principles of project management and the PMBOK® Guide &- Seventh Edition is structured around eight project performance domains. This edition is designed to address practitioners' current and future needs and to help them be more proactive, innovative and nimble in enabling desired project outcomes. This edition of the PMBOK® Guide: • Reflects the full range of development approaches (predictive, adaptive, hybrid, etc.); • Provides an entire section devoted to tailoring the development approach and processes; • Includes an expanded list of models, methods, and artifacts; • Focuses on not just delivering project outputs but also enabling outcomes; and • Integrates with PMI standards+™ for information and standards application content based on project type, development approach, and industry sector.
ISE Human Relations in Organizations: Applications and Skill Building - Robert N. Lussier 2021-01-12

Standard Handbook for Mechanical Engineers - Lionel Simeon Marks 1967

Cases and Concepts in Comparative Politics - O'Neil, Patrick H.
2017-11-01

Based on O'Neil, Fields, and Share's market-leading textbook and casebook, *Cases and Concepts in Comparative Politics: An Integrated Approach* integrates concepts and cases in one volume. Students get all of the materials in a straightforward, easy-to-use, and cost-effective way.

Betty Crocker Cookbook - Betty Crocker 2007-10-19

A special new edition of the best-selling cookbook features a special heart-healthy section that reveals how to cut bad fats and cholesterol in meals, reduce stress, maintain healthy weight, quit smoking, and control heart disease risk factors, along with more than one thousand classic and contemporary recipes, nutritional breakdowns, how-to guidelines, cooking tips, and hints for menu planning and entertaining.

Organic Chemistry - T. W. Graham Solomons 1999-08-10

Relational Sociology - Pierpaolo Donati 2010-07-12

'Simultaneous invention' has become commonplace in the natural sciences, but is still virtually unknown within the sphere of social science. The convergence of two highly compatible versions of Critical Realism from two independent sources is a striking exception. Pierpaolo Donati's *Relational Sociology* develops 'upwards' from sociology into a Realist meta-theory, unlike Roy Bhaskar's philosophy of science that works 'downwards' and 'underlabours' for the social sciences. This book systematically introduces Donati's *Relational Sociology* to an English readership for the first time since he began to advance his approach thirty years ago. In this eagerly awaited book, Pierpaolo Donati shifts the focus of sociological theory onto the relational order at all levels. He argues that society is constituted by the relations people create with one another, their emergent properties and powers, and internal and external causal effects. *Relational Sociology* provides a distinctive variant upon the Realist theoretical conspectus, especially because of its ability to account for social integration. It will stimulate debate amongst realists themselves and, of course, with the adversaries of realism. It is a valuable new resource for students of social theory and practising social

theorists.

Society - John J. Macionis 2008-01-01

Placing an emphasis on global perspectives and current research, this wide praised and adopted sociology textbook introduces the reader to the field of sociology. John Macionis, like many people, took a college course that shaped his life. His first sociology course helped him make sense of the world. John shares his enthusiasm, excitement, and teaching experience through a clear and engaging writing style and emphasis on sociology's relevance to everyday life.

Basic Materials in Music Theory - Paul Harder 1968

Society - John J. Macionis 2018-02-23

0133966100 / 9780133966107 *Society: The Basics, Books a la Carte Edition & Sociological Classics: A Prentice Hall Pocket Reader & NEW MySocLab with Pearson eText -- Valuepack Access Card Package* Package consists of: 0131918060 / 9780131918061 *Sociological Classics: A Prentice Hall Pocket Reader* 0133752755 / 9780133752755 *Society: The Basics, Books a la Carte Edition* 0205206530 / 9780205206537 *NEW MySocLab with Pearson eText -- Valuepack Access Card "*

Human Development: A Life-Span View - Robert V. Kail 2015-01-01

Balanced coverage of the entire life span is just one thing that distinguishes *HUMAN DEVELOPMENT: A LIFE-SPAN VIEW*, Seventh Edition. With its comprehensive, succinct, and applied coverage, the text has proven its ability to capture students' interest while introducing them to the issues, forces, and outcomes that make us who we are. Robert V. Kail's expertise in childhood and adolescence, combined with John C. Cavanaugh's extensive research in gerontology, result in a book with a rich description of all life-span stages and important topics. A modified chronological approach traces development in sequential order from conception through late life, while also dedicating several chapters to key topical issues. This organization also allows the book to be relatively briefer than other texts, a benefit given the enormous amount of information covered in the course. The authors provide theoretical and empirical foundations that enable students to become educated, critical

interpreters of developmental information. A blend of basic and applied research, as well as coverage of controversial topics and emergent trends, demonstrates connections between the laboratory and life. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

The Basics of Communication Research - Leslie A. Baxter 2003-07-08

Combining the time tested classical work of Earl Babbie with the insights of one of the most recognized and respected names in speech communication research, THE BASICS OF COMMUNICATION RESEARCH is the book for the Communication research methods course. With the authors' collective experience teaching research methods and as active researchers themselves you will find this text to be the authoritative text for your course. The authors frame research as a way of knowing, and provide balanced treatment to both quantitative and qualitative research traditions in communication research and present it in a student friendly and engaging format. It provides in-depth treatment of the role of reasoning in the research enterprise and how this reasoning process plays itself out in planning and writing a research proposal and report. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Health - Rebecca J. Donatelle 2011-12-27

ALERT: Before you purchase, check with your instructor or review your course syllabus to ensure that you select the correct ISBN. Several versions of Pearson's MyLab & Mastering products exist for each title, including customized versions for individual schools, and registrations are not transferable. In addition, you may need a CourseID, provided by your instructor, to register for and use Pearson's MyLab & Mastering products. Packages Access codes for Pearson's MyLab & Mastering products may not be included when purchasing or renting from companies other than Pearson; check with the seller before completing your purchase. Used or rental books If you rent or purchase a used book with an access code, the access code may have been redeemed previously and you may have to purchase a new access code. Access

codes Access codes that are purchased from sellers other than Pearson carry a higher risk of being either the wrong ISBN or a previously redeemed code. Check with the seller prior to purchase. -- Health starts here! With an emphasis on media, the new Health: The Basics, Tenth Edition features robust relatable content, bringing health topics to life and keeping you hooked on learning and living well. Now enhanced with an even more comprehensive package of easy-to-use media and supplements, this edition makes teaching and learning personal health extra dynamic. The Tenth Edition includes new ABC News videos, more online worksheets, new course management and eText options, Tweet Your Health, new student "behavior change video log (vlog)" videos, countless new teacher supplements, and more. These resources bring personal health to life in any form-in the classroom, online, or on the iPad. These tools all motivate students to be more interested in the book content and invest in their health.

12 Rules for Life - Jordan B. Peterson 2018-01-23

#1 NATIONAL BESTSELLER #1 INTERNATIONAL BESTSELLER What does everyone in the modern world need to know? Renowned psychologist Jordan B. Peterson's answer to this most difficult of questions uniquely combines the hard-won truths of ancient tradition with the stunning revelations of cutting-edge scientific research. Humorous, surprising and informative, Dr. Peterson tells us why skateboarding boys and girls must be left alone, what terrible fate awaits those who criticize too easily, and why you should always pet a cat when you meet one on the street. What does the nervous system of the lowly lobster have to tell us about standing up straight (with our shoulders back) and about success in life? Why did ancient Egyptians worship the capacity to pay careful attention as the highest of gods? What dreadful paths do people tread when they become resentful, arrogant and vengeful? Dr. Peterson journeys broadly, discussing discipline, freedom, adventure and responsibility, distilling the world's wisdom into 12 practical and profound rules for life. 12 Rules for Life shatters the modern commonplaces of science, faith and human nature, while transforming and ennobling the mind and spirit of its readers.

Marriages, Families, and Relationships: Making Choices in a Diverse Society - Mary Ann Lamanna 2016-12-05

This best-selling text on marriages, families, and relationships combines a rigorous scholarly and applied approach with a theme especially relevant to today's dynamic global environment: making choices in a diverse society. The authors use an engaging narrative to create a highly readable text that offers insightful perspectives on the diversity of our modern society, including different ethnic traditions and family forms. The balanced presentation discusses a variety of theoretical perspectives (e.g., family ecology, structure-functional, interaction-constructionist, family systems, biosocial), emphasizing both social structure and the importance of individual agency, choice, and decision-making. Students are encouraged to question assumptions and reconcile conflicting ideas and values as they make informed choices in their own lives. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Understanding Basic Music Theory - Catherine Schmidt-Jones 2018-01-28

The main purpose of the book is to explore basic music theory so thoroughly that the interested student will then be able to easily pick up whatever further theory is wanted. Music history and the physics of sound are included to the extent that they shed light on music theory. The main premise of this course is that a better understanding of where the basics come from will lead to better and faster comprehension of more complex ideas. It also helps to remember, however, that music theory is a bit like grammar. Catherine Schmidt-Jones is a music teacher from Champaign, Illinois and she has been a pioneer in open education since 2004. She is currently a doctoral candidate at the University of Illinois in the Open Online Education program with a focus in Curriculum and Instruction.

Explorations in Basic Biology - Stanley E. Gunstream 1972

New Mysoclab with Pearson Etext -- Standalone Access Card -- For Society: The Basics - John J. Macionis 2014-01-14

ALERT: Before you purchase, check with your instructor or review your course syllabus to ensure that you select the correct ISBN. Several versions of Pearson's MyLab & Mastering products exist for each title, including customized versions for individual schools, and registrations are not transferable. In addition, you may need a CourseID, provided by your instructor, to register for and use Pearson's MyLab & Mastering products. Packages Access codes for Pearson's MyLab & Mastering products may not be included when purchasing or renting from companies other than Pearson; check with the seller before completing your purchase. Used or rental books If you rent or purchase a used book with an access code, the access code may have been redeemed previously and you may have to purchase a new access code. Access codes Access codes that are purchased from sellers other than Pearson carry a higher risk of being either the wrong ISBN or a previously redeemed code. Check with the seller prior to purchase. -- Seeing Sociology in your Everyday Life With a complete theoretical framework and a global perspective, *Society: The Basics*, 13/e offers students an accessible and relevant introduction to sociology. Author John J. Macionis empowers students to see the world around them through a sociological lens, helping them to better understand their own lives. This informative, engaging, and entertaining title will change the way readers see the world and open the door to many new opportunities. MySocLab is an integral part of the Macionis learning program. Engaging activities and assessments provide a teaching a learning system that helps students see the world through a sociological lens. With MySocLab, students can develop critical thinking skills through writing, explore real-world data through the new Social Explorer, and watch the latest entries in the Core Concept Video Series. This title is available in a variety of formats - digital and print. Pearson offers its titles on the devices students love through Pearson's MyLab products, CourseSmart, Amazon, and more. 0205983308 / 9780205983308 *Society: The Basics PLUS NEW MySocLab with Pearson eText* -- Access Card Package Package consists of: 0205206530 / 9780205206537 *NEW MySocLab with Pearson eText* -- Valuepack Access Card 0205982514 / 9780205982516 *Society: The*

Basics

Society - John J. Macionis 2013

Society - John J. Macionis 2013-12-23

Seeing Sociology in your Everyday Life Macionis empowers students to understand the world around them through a sociological lens, so they can better understand sociology and their own lives. Society: The Basics, 12th edition is written to help students find and use sociology in everyday life. With a complete theoretical framework and a global perspective, Society: The Basics offers students an accessible and relevant introduction to sociology. The new edition continues to grow to meet readers' changing needs. With a newly integrated pedagogical framework, readers are guided through both the text - and optional new MySocLab - to build their critical thinking skills while learning the fundamentals of sociology. The black and white version has a few key redesigns from the color version. All maps and figures have been redrawn to be clearly viewed and understood in black and white print. For example, instead of featuring shades of color, a map will feature patterns of polka dots or stripes. Teaching and Learning Experience This program will provide a better teaching and learning experience -- for you and your students. Here's how: Personalize Learning - The new MySocLab delivers proven results in helping students succeed, provides engaging experiences that personalize learning, and comes from a trusted partner with educational expertise and a deep commitment to helping students and instructors achieve their goals. Improve Critical Thinking --Six new learning objectives per chapter help readers build critical thinking and study skills. Engage Students -- New design, everyday life and pop culture examples make sociology relevant for students today. Explore Theory --Three main theoretical perspectives are discussed in every chapter. Understand Diversity - Contemporary research informed by expert reviewers and cutting edge data sources reflect a broad range of race / class / gender. Support Instructors - Author written activities and assessment in MySocLab, the test bank and instructor's manual help provide support for instructors. Text +

MySocLab ValuePack: ValuePack ISBN-10: 1256663069 ValuePack ISBN-13: 9781256663065

Nonlinear Systems - Hassan K. Khalil 2013-11-01

For a first-year graduate-level course on nonlinear systems. It may also be used for self-study or reference by engineers and applied mathematicians. The text is written to build the level of mathematical sophistication from chapter to chapter. It has been reorganized into four parts: Basic analysis, Analysis of feedback systems, Advanced analysis, and Nonlinear feedback control.

Society - John J. Macionis 2012

Seeing Sociology in your Everyday Life Macionis empowers students to understand the world around them through a sociological lens, so they can better understand sociology and their own lives. Society: The Basics, 12th edition is written to help students find and use sociology in everyday life. With a complete theoretical framework and a global perspective, Society: The Basics offers students an accessible and relevant introduction to sociology. The new edition continues to grow to meet readers' changing needs. With a newly integrated pedagogical framework, readers are guided through both the text - and optional new MySocLab - to build their critical thinking skills while learning the fundamentals of sociology. Teaching and Learning Experience This program will provide a better teaching and learning experience - for you and your students. Here's how: Personalize Learning - The new MySocLab delivers proven results in helping students succeed, provides engaging experiences that personalize learning, and comes from a trusted partner with educational expertise and a deep commitment to helping students and instructors achieve their goals. Improve Critical Thinking -Six new learning objectives per chapter help readers build critical thinking and study skills. Engage Students - New design, everyday life and pop culture examples make sociology relevant for students today. Explore Theory -Three main theoretical perspectives are discussed in every chapter. Understand Diversity - Contemporary research informed by expert reviewers and cutting edge data sources reflect a broad range of race / class / gender. Support Instructors -

Author written activities and assessment in MySocLab, the test bank and instructor's manual help provide support for instructors. Note:

MySocLab does not come automatically packaged with this text. To purchase MySocLab, please visit: www.mysoclab.com or you can purchase a valuepack of the text + MySocLab (at no additional cost).

Scholastic Journalism - C. Dow Tate 2013-09-10

The new 12th edition of *Scholastic Journalism* is fully revised and updated to encompass the complete range of cross platform multimedia writing and design to bring this classic into the convergence age. Incorporates cross platform writing and design into each chapter to bring this classic high school journalism text into the digital age Delves into the collaborative and multimedia/new media opportunities and changes that are defining the industry and journalism education as traditional media formats converge with new technologies Continues to educate students on the basic skills of collecting, interviewing, reporting, and writing in journalism Includes a variety of new user-friendly features for students and instructors Features updated instructor manual and supporting online resources, available at www.wiley.com/go/scholasticjournalism

Social Problems - John J. Macionis 2009

Macionis's *Social Problems* is the only social problems text that explains how society frames social problems and solutions through politics. The text analyzes social issues and policies, using the concepts of sociological theory and the everyday language of politics. This text helps students understand the attitudes and values that define the political spectrum in the United States. Once students know how social problems are defined by our society through politics, and how the policies to solve these problems are developed, students are able to become involved in solving social problems through activism and political involvement.

Concepts of Biology - Samantha Fowler 2018-01-07

Concepts of Biology is designed for the single-semester introduction to biology course for non-science majors, which for many students is their only college-level science course. As such, this course represents an important opportunity for students to develop the necessary knowledge,

tools, and skills to make informed decisions as they continue with their lives. Rather than being mired down with facts and vocabulary, the typical non-science major student needs information presented in a way that is easy to read and understand. Even more importantly, the content should be meaningful. Students do much better when they understand why biology is relevant to their everyday lives. For these reasons, *Concepts of Biology* is grounded on an evolutionary basis and includes exciting features that highlight careers in the biological sciences and everyday applications of the concepts at hand. We also strive to show the interconnectedness of topics within this extremely broad discipline. In order to meet the needs of today's instructors and students, we maintain the overall organization and coverage found in most syllabi for this course. A strength of *Concepts of Biology* is that instructors can customize the book, adapting it to the approach that works best in their classroom. *Concepts of Biology* also includes an innovative art program that incorporates critical thinking and clicker questions to help students understand--and apply--key concepts.

Mapping the Social Landscape - Susan J. Ferguson 2002

Drawing from a wide selection of classic and contemporary works, this best-selling reader includes 56 readings that represent a plurality of voices and views within sociology.

Introduction to Probability - Charles Miller Grinstead 2012-10-30

This text is designed for an introductory probability course at the university level for sophomores, juniors, and seniors in mathematics, physical and social sciences, engineering, and computer science. It presents a thorough treatment of ideas and techniques necessary for a firm understanding of the subject.

Society - John J. Macionis 2005

Placing an emphasis on global perspectives and current research, this wide praised and adopted sociology textbook introduces the reader to the field of sociology. & John Macionis, like many people, took a college course that shaped his life. His first sociology course helped him make sense of the world. John shares his enthusiasm, excitement, and teaching experience through a clear and engaging writing style and emphasis on

sociology's relevance to everyday life.

Sociology - John J. Macionis 2012

This textbook provides a survey of sociology. As the scientific study of society, sociology is a social science which uses various methods of empirical investigation and critical analysis to develop a body of knowledge about human social activity. It focuses on the influence of our relationships around us and how they affect our behaviors and attitudes. The author approaches this subject with a desire to help students find and use sociology in everyday life.

Detoured - Jesse De La Cruz 2011-08

De La Cruz was 12 when he began a journey that led him to become a convict, heroin drug addict, and gang member, who served approximately 30 years in California prisons. After his final release, he enrolled in college, earning a baccalaureate degree and a Masters of Social Work degree. He is the founder of The Jonah Foundation, a sober living house which provides housing to ex-offenders transitioning from prison.

The Art of Failure - Jesper Juul 2013-02-22

An exploration of why we play video games despite the fact that we are almost certain to feel unhappy when we fail at them. We may think of video games as being "fun," but in *The Art of Failure*, Jesper Juul claims that this is almost entirely mistaken. When we play video games, our facial expressions are rarely those of happiness or bliss. Instead, we frown, grimace, and shout in frustration as we lose, or die, or fail to advance to the next level. Humans may have a fundamental desire to succeed and feel competent, but game players choose to engage in an activity in which they are nearly certain to fail and feel incompetent. So why do we play video games even though they make us unhappy? Juul examines this paradox. In video games, as in tragic works of art, literature, theater, and cinema, it seems that we want to experience unpleasantness even if we also dislike it. Reader or audience reaction to tragedy is often explained as catharsis, as a purging of negative emotions. But, Juul points out, this doesn't seem to be the case for video game players. Games do not purge us of unpleasant emotions; they

produce them in the first place. What, then, does failure in video game playing do? Juul argues that failure in a game is unique in that when you fail in a game, you (not a character) are in some way inadequate. Yet games also motivate us to play more, in order to escape that inadequacy, and the feeling of escaping failure (often by improving skills) is a central enjoyment of games. Games, writes Juul, are the art of failure: the singular art form that sets us up for failure and allows us to experience it and experiment with it. *The Art of Failure* is essential reading for anyone interested in video games, whether as entertainment, art, or education.

Practical Research - Paul D. Leedy 2013-07-30

For undergraduate or graduate courses that include planning, conducting, and evaluating research. A do-it-yourself, understand-it-yourself manual designed to help students understand the fundamental structure of research and the methodical process that leads to valid, reliable results. Written in uncommonly engaging and elegant prose, this text guides the reader, step-by-step, from the selection of a problem, through the process of conducting authentic research, to the preparation of a completed report, with practical suggestions based on a solid theoretical framework and sound pedagogy. Suitable as the core text in any introductory research course or even for self-instruction, this text will show students two things: 1) that quality research demands planning and design; and, 2) how their own research projects can be executed effectively and professionally.

Robert's Rules of Order - Henry M. Robert 2018-07-10

Robert's Rules of Order by Henry M. Robert There appears to be much needed a work on parliamentary law, based, in its general principles, upon the rules and practice of Congress, and adapted, in its details, to the use of ordinary societies. Such a work should give, not only the methods of organizing and conducting the meetings, the duties of the officers and the names of the ordinary motions, but in addition, should state in a systematic manner, in reference to each motion, its object and effect; whether it can be amended or debated; if debatable, the extent to which it opens the main question to debate; the circumstances under which it can be made, and what other motions can be made while it is

pending. This Manual has been prepared with a view to supplying the above information in a condensed and systematic manner, each rule being either complete in itself, or giving references to every section that in any way qualifies it, so that a stranger to the work can refer to any special subject with safety. We are delighted to publish this classic book as part of our extensive Classic Library collection. Many of the books in our collection have been out of print for decades, and therefore have not been accessible to the general public. The aim of our publishing program is to facilitate rapid access to this vast reservoir of literature, and our

view is that this is a significant literary work, which deserves to be brought back into print after many decades. The contents of the vast majority of titles in the Classic Library have been scanned from the original works. To ensure a high quality product, each title has been meticulously hand curated by our staff. Our philosophy has been guided by a desire to provide the reader with a book that is as close as possible to ownership of the original work. We hope that you will enjoy this wonderful classic work, and that for you it becomes an enriching experience.